

CITY OF WHEAT RIDGE TAX DIVISION

c/o FirstBank Data Corp., PO Box 151654 Lakewood, CO 80215-8639 (303)235-2820

ONLINE PAY BY CARD: <https://salestax.ci.wheatridge.co.us>

ONLINE PAY BY VIRTUAL CHECK: <https://secure.salestaxonline.com>

PERIOD
COVERED

DUE
DATE

ACCOUNT
NUMBER

1. GROSS SALES (TOTAL RECEIPTS FROM CITY ACTIVITY MUST BE REPORTED AND ACCOUNTED FOR IN EVERY RETURN INCL. ALL SALES, RENTALS, AND LEASES AND ALL SERVICES BOTH TAXABLE AND NON-TAXABLE.)			COMPUTATION OF TAX													
2A. ADD: BAD DEBTS COLLECTED			5A. AMOUNT OF CITY SALES TAX: LINE 4 X3%													
2B. TOTAL LINES 1 & 2A																
DEDUCTIONS	3. A. NON-TAXABLE SERVICE SALES (INCLUDED IN ITEM 1 ABOVE)		6. ADD: EXCESS TAX COLLECTED													
	B. SALES TO OTHER LICENSED DEALERS FOR PURPOSES OF TAXABLE RESALE		7. ADJUSTED TAX													
	C. SALES SHIPPED OUT OF CITY AND / OR STATE (INCLUDED IN ITEM 1 ABOVE)		8. DEDUCT VENDOR FEE: LESSER OF 2% OF LINE 7 OR \$100.00 ()													
	D. BAD DEBTS CHARGED OFF (ON WHICH CITY SALES TAX HAS BEEN PAID)		9. TOTAL TAX (ITEM 7 MINUS 8)													
	E. TRADE-INS FOR TAXABLE RESALE		10. CITY USE TAX - AMOUNT SUBJECT TO TAX: X3%													
	F. SALES OF GASOLINE AND CIGARETTES		11. TOTAL TAX DUE: (ADD LINES 9 & 10)													
	G. SALES TO GOVERNMENTAL, RELIGIOUS AND CHARITABLE ORGANIZATIONS		12. LATE FILING IF RETURN IS FILED AFTER DUE DATE THEN													
	H. RETURNED GOODS		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: center;">PENALTY: 10% OF LINE 11 OR \$15 MIN.</td> <td style="width: 15%; text-align: center;">A.</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">INTEREST PER MONTH: 1.0% OF LINE 11</td> <td style="width: 15%; text-align: center;">B.</td> <td style="width: 15%; text-align: center;">ENTER TOTAL</td> </tr> <tr> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> </table>		PENALTY: 10% OF LINE 11 OR \$15 MIN.	A.		INTEREST PER MONTH: 1.0% OF LINE 11	B.	ENTER TOTAL						
	PENALTY: 10% OF LINE 11 OR \$15 MIN.	A.				INTEREST PER MONTH: 1.0% OF LINE 11	B.	ENTER TOTAL								
	I. PRESCRIPTION DRUGS/PROSTHETIC DEVICES		13. TOTAL TAX PENALTY AND INTEREST DUE: (ADD LINES 11 AND 12)													
	J. FOOD STAMPS		13A. LICENSE RENEWAL FEE DUE JANUARY 31 OR FINE MAY BE IMPOSED													
K. OTHER DEDUCTIONS (LIST)		14. ADJUSTMENT PRIOR PERIODS ATTACH COPY OF OVER OR UNDERPAYMENT NOTICE -														
L.		A - ADD: DEBIT +														
3. TOTAL DEDUCTIONS (TOTAL OF LINES 3A THRU 3L)			B - DEDUCT: (not for refund claim) CREDIT -													
4. TOTAL CITY NET TAXABLE SALES & SERVICE (LINE 2B MINUS TOTAL LINE 3)			15. TOTAL AMOUNT DUE MAKE CHECK OR MONEY ORDER PAYABLE TO: CITY OF WHEAT RIDGE													

SCHEDULE A - SPECIAL MESSAGE FROM/TO TOWN

SCHEDULE - B - CITY USE TAX			
The use tax ordinance (WRMC 22-68) imposes a tax equal to the rate shown on Line 5A upon the privilege of using, storing, distributing or otherwise consuming in the City tangible personal property and select services purchased, rented or leased.			
DATE OF PURCHASE	NAME OF VENDOR ADDRESS	TYPE OF COMMODITY PURCHASED	PURCHASE PRICE
(A) LIST OF ALL PURCHASES (IF ADDITIONAL SPACE IS NEEDED - ATTACH SCHEDULE IN SAME FORMAT)			
			\$
(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX ENTER TOTAL LINE (B) ON LINE 10 ON TOP OF RETURN			\$

NEW BUSINESS DATE MO. DAY YR. _____	1. If ownership has changed, give the date of change and the new owner's name.
DISCONTINUED DATE MO. DAY YR. _____	2. If business has been permanently discontinued, give date discontinued.
	3. If business location has changed, give new address.
	4. Records are kept at what address?
	5. If business is temporarily closed, give dates to be closed.
	6. If business is seasonal, give months of operation.

City Hall
 7500 W. 29th Ave.
 Wheat Ridge, CO 80033

www.ci.wheatridge.co.us/taxinfo

SHOW BELOW CHANGE OF OWNERSHIP AND/OR ADDRESS, ETC. _____ _____ _____	I, hereby certify, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.
<input type="checkbox"/> BUSINESS ADDRESS <input type="checkbox"/> MAILING ADDRESS	BY: _____ COMPANY: _____ PHONE: _____ _____
	TITLE _____ DATE _____