

Registration Renewals

If you do not have your renewal notice, please fill out the following. Include **Plate # or Reg #, year, make, your name & address** (you must be the owner), **Driver License # & SIGN THE NOTE**. If this is a motor vehicle, we also need **Insurance** (Company name, policy# & expiration date). For any commercial vehicle, please include the DOT#

If you do not know the correct amount, Email: brainerd@licensemns.com with your plate # or Reg # for a quote. If you do not know the amount & if comfortable with this option, include this with a signed, blank check payable to: Brainerd License Office - in a sealed envelope. Also write your phone # & DL # on your check. **We will mail your tabs to you the following work day.** (verify your address)

For *Credit or Debit Card Payment* write **Card #, Exp date & cvv#** on your request. (you must use your card). A 2.15% handling is also charged by the bank. We will destroy your card information once completed. Money orders are also acceptable.

Mail to: **Brainerd License Office 623 NW 4th St Brainerd, MN 56401** or place in our **DROPBOX** (by front door)

MOTOR VEHICLE or DNR TAB RENEWAL REQUEST

PLATE, REG or VIN # _____ YEAR & MAKE _____
NAME _____ DRIVERS LICENSE #: _____
ADDRESS: _____ CITY _____ STATE _____
PHONE#: _____ EMAIL: _____

INSURANCE INFORMATION (only for Motor Vehicles)

COMPANY _____ POLICY _____ EXP. DATE: _____

SIGNATURE X _____

I ATTEST I AM AN OWNER OF THIS VEHICLE AND AM REQUESTING TO PURCHASE REGISTRATION
FOR FOR QUESTIONS EMAIL: BRAINERD@LICENSEMNS.COM Make checks payable to: **BRAINERD LICENSE OFFICE**

Pay by credit or debit card (fill out completely) Card # _____

Exp Date _____ **CVV #** _____

Card must be **in your name**. There is an additional **2.49%** service fee for using credit or debit cards

For faster service please include a self addressed, stamped envelope.

TENNESSEN WARNING (Minn. Statute 13.04, subd.2)

When an individual is asked to supply private or confidential data about himself/herself, the Minnesota Government Data Practices Act requires the individual be informed of: • Purpose for collecting the data • Intended use of the data • Whether the individual possessing the data may refuse or is legally required to supply the requested information • Any known consequences arising from supplying the data • Any known consequences arising from refusing to supply the data • The identity of other persons or entities authorized by state or federal law to receive the data

ACTIVE DUTY MILITARY

- Active Duty personnel must be vehicle owner or co-owner
- Vehicle must be located or based out-of-state or overseas
- Cannot be operated on a public highway within the state unless on furlough or leave
- Provide a copy of military orders or letterhead from base commander, identifying dates of active duty

Please fill out the appropriate request to renew your registration from below. There will be a tech fee of \$2.25 and a file fee of \$9.00 on registration renewals. If you are due for your 7-year plate replacement, the fee for plates is \$16.50. Please include your phone number, email address and mailing address for where you need your registration to be mailed to.

All motor vehicles (as defined in Minnesota Statutes, section 168.002, subdivision 18) registered in Minnesota to any person in active military service, located/based outside Minnesota, is exempt from registration tax while in active service and for 90 days after completion of active service. All other associated fees still apply (replacement plate fee, contributions, tech surcharge, filing fee) This does NOT include any recreational vehicles or trailers.